

## Strategic Planning Committee Meeting minutes

Wednesday, November 13, 2019

- I. Meeting began at 6:02  
Attending: Jeff Jones, Carol LeBlanc, Tiffany Courtier-Cabral, Miriam Lemire
- II. Motion to approve the minutes was made by Carol LeBlanc, Second by Tiffany Courtier-Cabral. Motion passed all ayes.
- III. Ms. Edmunds provided the committee with a document that included interviews with students across grade levels at the MS/HS about their perceptions of an SRO officer. The feed back was mixed and many students needed to have the position defined for them.

The committee discussed a timeline in which they need to have a dollar figure as to the cost of the position before they can present the concept to the board. Ms. Courtier-Cabral had done some research and thought the number would be around \$90k. But the committee wants to reach out to Chief Olsen and have a number before their meeting in December.

Mr. Jones also wants to have information on how the cost of the police officer would be split in summer months. As well as additional costs that might be incurred such as equipment. The committee will be reaching out to Mr. Lane for counsel on possible legal ways that the cost could be split. This information the committee also agreed that they needed this information before their December meeting.

There was discussion about a lot of issues that have happened at WLC over the last few months and the benefit having an SRO would have brought to those situations.

There was discussion that the town might have a difficult time filling the position as they have a current shortage of officers.

- IV. The committee reviewed the information that Mr. Clark provided as far as vendors and equipment needed to live stream the meetings.

The Town Hall vendor that Mr. Clark recommended is about \$1,800 a year for up to 4 meetings a month. This would include broadcasting and archiving the meetings. Ms. LeBlanc expressed concern that this was the same company that the town of Wilton uses so the quality might be poor. There was discussion as to why the town's broadcasting is poor and that it could be equipment or venue. Mr. Jones will reach out to the town to discuss their equipment and get feedback on the vender. He will also inquire about sharing the service with the town as both boards combined may only have 4 meetings a month.

The committee would like to reach out to the technology director to see if he has any recommendations on equipment. Ms. Courtier-Cabral will reach out to him.

There was discussion about the feasibility of moving the equipment between buildings and if any locations would be better suited for it.

Ms. LeBlanc suggested that we look into getting a trial of the equipment before we committed to buy it.

Ms. LeBlanc expressed concern the the Town Hall vendor might not be in business forever and how will our meetings be archived then?

There was discussion on how other SAUs and towns of our size broadcast their meetings.

The committee agreed that information needs to be gathered by the December meeting if they are to move forward in bringing it to the board.

- V. Mr. Jones asked what the driver for the administration reorganization was. There was discussion around this being driven by both fiscal efficiency and student achievement.

The committee went through the different options provided in the memo and agreed to focus on option 3 and 4 that would have a combined position for WLC and Superintendent.

Ms. Courtier-Cabral would like Brian Bagley and Sara Edmunds to give us his feedback on whether this would be a good idea or if the job would be difficult combined.

There was concern raised that if the Superintendent was located at WLC and its principal could they effectively support the other two buildings.

Concern was raised that as enrollment grows at the Elementary level it might be too large of a school in a few years to have the combine position be effective.

Ms. Courtier-Cabral wanted to know how different districts of similar sizes structure their administration. The committee is going to ask Mr. Lane to get them some comparisons.

Mr. Jones commented that moving to a subject based chair system could provide stability by rewarding leadership.

Mr. Jones asked that the committee look at the larger desired outcome that would be brought about by an administrative change and not just at current changes in staff and the possible changes that they afford.

The committee is going to ask the board for clarity on the direction they want to go on this at the November 26 meeting.

The committee is concerned that they need to have a recommendation to the board by the December meeting so that there is enough time to advertise and appropriately fill the position.

There was discussion about getting community feedback on whether the MS/HS principal position could be combined with the Superintendent position. The committee agreed that they need to be farther in this process for that step to be appropriate.

The committee scheduled its next meeting for Tuesday, December 3 at 6pm in the WLC office conference room.

- VI. There was no public comment
- VII. Motion to adjourn was made by Carol LeBlanc, Second by Tiffany Courtier-Cabral.  
Motion passed all ayes.